

July 11<sup>th</sup>, 2016

Fernando Campos  
Executive Officer  
Board of Public Works  
200 N. Spring Street  
Room 361, City Hall  
LA, CA 90012

RE: Public Records Act Request

Mr. Campos,

I work for a New York-based public policy center. I am currently doing research about labor management practices in the public sector.

Pursuant to the California Public Records Act, I ask to obtain the following data, or documents containing the data:

1. The number of job openings for full time positions that the LA Sanitation Bureau's Solid Resources Division had in each of the last ten fiscal years (2005-06 through 2014-15).
2. The number of applicants for job openings for full time positions that the LA Sanitation Bureau's Solid Resources Division received in each of the last ten fiscal years (2005-06 through 2014-15).

I ask for a determination on this request within 10 days of your receipt of it, and an even prompter reply if you can make that determination without having to review the data or documents in question. If I can provide any clarification that will help expedite your attention to my request, please contact me at [seide@manhattan-institute.org](mailto:seide@manhattan-institute.org) or (646) 839-3341. Please notify me of any labor or duplication costs related to compiling the data I requested.

Thank you for your attention to this matter.

Sincerely,

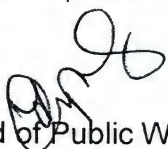
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CITY OF LOS ANGELES  
INTER-DEPARTMENTAL  
CORRESPONDENCE

Date: July 11, 2016

To: Enrique C. Zaldivar, Director, Bureau of Sanitation  
Attn: Leo Martinez

From: Fernando Campos   
Executive Officer, Board of Public Works

**Subject: California Public Records Act Request: Number of Job Openings and Applicants for Bureau of Sanitation's Solid Resources Division Within the Last Ten Fiscal Years**

The attached California Public Records Act (CPRA) request was received on July 11, 2016, by the Office of the Board of Public Works and is hereby being forwarded to your offices for the appropriate response.

Under the CPRA, any person can request access to public records to review or copy. The agency to whom the request was submitted, in this case the City, has ten (10) calendar days to respond to the request for records. The response need only state which responsive documents will be made available and which records, if any, will not be produced, citing specific exemptions. On certain occasions, departments may take an additional 14 calendar days to respond if unusual circumstances exist with respect to the request (the need to search for records from field facilities; the need to search for a voluminous amount of records, etc.). The requested documents can either be made available with this initial response or within a reasonable time thereafter.

In keeping with the requirements of the CPRA, you are hereby requested to respond directly to the individual making this request. Please keep in mind that a response, whether it is the actual records requested or a notification to the individual as to when such records shall become available, must be made within ten (10) calendar days from the time of the original request to remain in compliance with the CPRA. **Please provide this office a copy of the written correspondence sent to the individual, along with which records were made available.**

Please expedite this matter to the best that is feasible in order to meet with the CPRA deadlines.

If you have any questions regarding this matter, please contact Mariam Margaryan of my staff at (213) 978-0276. Thank you.

Cc: Cynthia Perez, Marichu Navarro- Bureau of Sanitation

